

**Clean Vehicle Retrofit Accreditation Scheme (CVRAS) and Non Road Mobile Machinery (NRMM) Retrofit Scheme**

**Application Form for CVRAS/NRMM Company Approval**

**1. Contact information:**

Please provide company and contact details

<b>Company name</b>	
<b>Address</b>	
<b>Primary contact name</b>	
<b>Position</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Secondary contact name</b>	
<b>Position</b>	
<b>Telephone</b>	
<b>Email</b>	

**2. Evidence that the applicant is an identifiable legal entity:**

For UK applicants, this may be a sole trader, a group of individuals trading in partnership, or a corporate body such as a limited company or limited liability partnership. Otherwise the applicant must be a company established in a member state of the European Union or European Economic Area.

<b>Company registration No.</b>	
<b>Registered address</b>	
<b>VAT Registration No.</b>	
<b>Certificate of Incorporation</b>	Certificate of Incorporation attached <input type="checkbox"/>

- *Strike out what does not apply*

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**3. Financial information:**

The applicant shall provide, as a minimum, the following information, taken from the last two sets of audited accounts;

- Details of turnover for the last two years
- Audited balance sheet for the last two years

Companies that have been recently formed and do not have this information, or partnerships and sole traders not required to publish their accounts may still apply. Additional information may be sought in this instance. All non-public information supplied to support an application will be treated in the strictest confidence. Applicants should be aware that CAZ (or ULEZ or LEZ) operating authorities are public sector organisations and must adhere to the requirements of the Freedom of Information Act 2000 the Environmental Information Regulations 2004.

<b>Accounts information submitted</b>	For financial year:	<input type="checkbox"/>
<b>Accounts information submitted</b>	For financial year:	<input type="checkbox"/>
<b>Other financial information</b>		

**4. Terms and conditions of business:**

The applicant must provide a copy of the current Terms & Conditions of Business.

<b>Terms and conditions of business attached to this application</b>	<input type="checkbox"/>
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**5. Insurance cover:**

An applicant having one or more employees is required to hold suitable Employer Liability Insurance with a reputable insurer, providing a minimum of £5,000,000 (five million pounds) cover for any one occurrence.

The applicant shall hold suitable product/public liability insurance arranged with a reputable insurer providing a minimum of £5,000,000 (five million pounds) cover for any one occurrence in respect of its business activities and the equipment that it supplies or fits to vehicles.

- *Strike out what does not apply*

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<b>Employer's Liability Insurance</b>	Current certificate of insurance attached	<input type="checkbox"/>
<b>Public/Products Liability Insurance</b>	Current certificate of insurance attached	<input type="checkbox"/>

**6. Warranty provision**

The manufacturer of CVRAS approved products shall provide an in-service warranty, covering both technical performance & function and quality of manufacture & installation for a **minimum of two years from the date of supply**. This warranty shall provide full cover for parts, labour and relevant on-site support costs.

<b>Warranty statement or document</b>	Warranty documentation attached	<input type="checkbox"/>
<b>Details of warranty provision</b>		

**7. Quality standards**

The applicant shall hold a UKAS (or EU equivalent) accredited ISO 9001:2015 or International Automotive Task Force (IATF) 6949 certificate (formerly ISO/TS 16949:2016).

<b>ISO 9001:2015 certificate</b>	Current valid certificate attached	<input type="checkbox"/>
<b>IATF 16949 certificate</b>	Current valid certificate attached	<input type="checkbox"/>

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**8. Declaration**

I confirm that the information given on this form and in any supporting documentation provided in connection with the application is true, accurate and complete. This application is made according to the terms of the CVRAS/NRMM contract.

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	
<b>Position</b>	

Please email application forms and associated supporting evidence to:

[cvras@est.org.uk](mailto:cvras@est.org.uk)

Energy Saving Trust  
30 North Colonnade  
Canary Wharf  
London  
E14 5GP

Microsoft Word® version available on request.

**For EST Office Use Only**

	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>Completed By</b>			
<b>Approved By</b>			

- *Strike out what does not apply*

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