LCTT Challenge Fund – Change request form

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| --- | --- |
| **Project ref no.:** |  |
| **Name of organisation:** |  |
| **Project name:** |  |
| **Date:** |  |
| **Change type:** | |
| Time  Cost  Deliverables  External driver | |
| **Describe the change being requested:** | |
|  | |
| **Describe the reason for the change:** | |
|  | |
| **Describe all alternatives considered:** | |
|  | |
| **Describe risks to be considered for this change:** | |
|  | |
| **Describe resources and costs needed to implement this change:** | |
|  | |
| *To be completed by Energy Saving Trust*  Approve  Reject  Defer | |
| *Justification of decision:* | |
| *Date approved:* | |