

Low Emission Zone Retrofit Fund

Frequently Asked Questions (FAQ)

Q) When will I receive the grant?

A) The grant is paid only after the retrofit installation is completed and the evidence with completed grant claim form is received. The grant is paid directly to your chosen Clean Vehicle Retrofit Accreditation Scheme (CVRAS) approved supplier. We will not pay deposits on any works.

Q) How much grant is available per vehicle?

A) We will fund 80% of the cost of the installation up to the following caps:

- light commercial vehicles - £5,000
- taxis - £10,000
- heavy goods vehicles/refuse collection vehicles - £16,000

You can apply for a maximum of three vehicles.

Q) How is the grant claimed?

A) When the vehicle is retrofitted, we will need four things to process a grant claim. Firstly, a sales invoice showing the final cost of the retrofit, secondly, a certificate of completion, thirdly a photo showing the new engine installed with the registration plate visible, and fourthly the completed claim form at the end of your grant offer letter. The retrofit company will be able to issue the first three proofs, and you will need to complete your grant claim form.

Q) Will the funds be transferred to me?

A) No, the funds will go straight to the retrofit company following completion of the works and receipt of the evidence that we need to make payment.

Q) Will I need to wait to pick up my vehicle?

- A) As long as the works have been completed, your own share of the costs have been paid, and you have filled and returned your claim form, the retrofit company will, under ordinary circumstances, permit the vehicle to be driven away. Please discuss this with your chosen retrofit supplier.

Q) What if I change my mind?

- A) The grant offer does not commit the vehicle owner to completion. You can withdraw at any point from the grant offer by emailing LEZFund@est.org.uk to explain this. If you have paid a deposit to any retrofit company however, you may forfeit this so, please discuss this with them.

Q) When does the conversion need to be completed?

- A) Grants awarded in the 2020/21 financial year need to be claimed by the date advised on your grant letter.