

Job Description

<b>Role Title</b>	<b>Senior Research Analyst</b>		
<b>Team</b>	International		
<b>Line Manager</b>	Senior Programme Manager, International		
<b>Perm/ Fixed Term</b>	Permanent	Grade 3	
<b>Job Purpose</b>	<p>This role will work specifically on the multimillion-pound Energy for Access programme of activity, including the Low Energy and Inclusive Appliances (LEIA) Programme which is designed to support the market development of super-efficient off-grid appliances in developing countries and, therefore, increase global energy access.</p> <p>The focus of the role will be working with the Senior Research Specialist to commission, manage and report on market research, consumer research, impacts research and technological research. In brief, this means characterising and quantifying the current and potential market for off-grid appliances; understanding consumer demand for these appliances and determining the social and economic impacts that off and weak-grid appliances will have.</p> <p>The job holder will carry out in-house research but also manage external consultants to undertake research projects aligned with Energy Saving Trust's Energy Access strategy.</p>		
<b>Resource Management Responsibilities</b>	<b>Budget/ Equipment Accountabilities</b> Yes	<b>People (EST) Accountability</b> None	<b>Contractor Accountability</b> Yes

<p><b>Critical Accountabilities (between 4-8)</b></p>	<p>Work with the Senior Research Specialist in the management and delivery of a portfolio of research projects to better understand and inform the off-grid appliances market.</p> <p>Main responsibilities include:</p> <ul style="list-style-type: none"> <li>▪ Strategise and plan a portfolio of market, consumer, impact and technology research projects that support the programme’s objectives.</li> <li>▪ Co-ordinate and manage research as part of this plan.</li> <li>▪ Prepare and manage tender processes, and subsequent subcontracting agreements.</li> <li>▪ Produce pioneering reports for international audiences based on research undertaken on LEIA technology.</li> <li>▪ Present findings to external stakeholders to cement Energy Saving Trust as a knowledge leader in the off-grid/energy access space.</li> <li>▪ Develop knowledge and resources within Energy Saving Trust in order to deliver further off-grid/energy access projects.</li> <li>▪ Co-ordinate with the LEIA technology working group and research road mapping groups.</li> <li>▪ Manage budgets, forecasting and regularly monitor expenditure on projects.</li> <li>▪ Assist business development managers to identify opportunities, write bids and win work in the field of off-grid energy and related subject areas.</li> <li>▪ Ensure that Energy Saving Trust’s project management and quality assurance procedures are undertaken and maintained to deliver the project outputs to the required standards and timescales.</li> </ul>
---	---

<p><b>Knowledge, skills and qualifications required</b></p>	<p><b>Must have:</b></p> <ul style="list-style-type: none"> <li>▪ Relevant degree, qualification or experience applicable to the duties and responsibilities of the position.</li> <li>▪ Proven record working in a similar role, with experience in delivering results to budget and deadlines.</li> <li>▪ Experience of designing and undertaking research projects using both qualitative and quantitative research methods.</li> <li>▪ Data analysis skills, including statistical modelling.</li> <li>▪ Reading and analysing research, producing efficient literature reviews.</li> <li>▪ Technical writing skills.</li> <li>▪ Knowledge of circuits and electronics relevant to off-grid.</li> <li>▪ Project Management skills, including stakeholder management.</li> <li>▪ Accurate numerical work and attention to detail.</li> <li>▪ Well organised with good prioritisation and contract management skills.</li> <li>▪ Demonstrable ability to learn new systems and processes quickly.</li> <li>▪ A can-do, flexible and collaborative mind-set.</li> <li>▪ Excellent inter-personal, teamwork, presentation and communications skills, with the ability and commitment to work across a geographically dispersed and culturally varied network.</li> </ul>
	<p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>▪ Experience with tools for analysis such as program R.</li> <li>▪ Qualification relating to electricity / electrical components and appliances.</li> <li>▪ Experience of working in the off-grid/weak grid area and understanding of off-grid technologies, energy access, and/or sustainable energy issues.</li> <li>▪ Experience within the international development sector, working with funders like FCDO, EU and World Bank.</li> </ul>