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This document should be used for *INFORMATION ONLY* when ready, applicants should draft and submit their applications via the LEVI application portal.

Here: - [LEVI Funding Application Portal \(est.org.uk\)](https://est.org.uk)

Step 1: Application Form

Strategic Fit

How will the project deliver on the objectives of the Local EV Infrastructure Fund?

The LEVI Fund conditions will be used to assess LEVI projects to ensure they align with the LEVI Fund objectives.

1. Describe any EV infrastructure arrangements currently in place, including current chargepoint availability for those without off-street parking and any existing commercial operators in the proposed project area

0/300 words

2. Describe the challenges with the existing EV infrastructure provision, future needs, and what needs to be done to fill the service gap

0/300 words

3. Explain how LEVI funding will help to address these challenges, with a particular focus on residents without off-street parking

0/500 words

4. Describe how this project fits in with your local and/or regional long-term EV charging strategy and broader organisation objectives, programmes and/or projects, as set out in the relevant Local Transport Plan

You can include links to relevant publications including wider transport decarbonisation, congestion, air quality or net zero strategies, including those from your sub-National Transport Body.

0/300 words

Value for Money and Additionality

Provide information based on estimated pre-procurement figures. Please refer to nevis.cenex.co.uk/repository/funding-evi and nevis.cenex.co.uk/repository/private-funding

Information about chargepoint technology, definitions and terminology is available here: [Just Starting Out - National EV Insight & Strategy | Delivered by Cenex](#)

1. Indicate how many chargepoints of each technology type you anticipate installing with LEVI funding support:

Chargepoint type is one of:

- Gullies/Pavement Channels

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- Lamppost chargepoint
- Wall-mounted chargepoint
- Pedestal chargepoint
- Low-lying chargepoint
- Flush-fitting chargepoint
- Battery-buffered chargepoint
- Residential rapid chargepoint
- Wireless chargepoint
- Chargepoint sharing
- Other (please outline)

* Total Costs refer to Total Hardware and Installation Costs

** Per CP Costs refer to Per CP Hardware and Installation costs

2. Describe the chargepoints listed as other

3. What is your total predicted project cost?

4. What is your total LEVI funding request?

5. Where applicable, provide a breakdown of the expected sources of other public funding e.g. council budget

Find more information about [funding electric vehicle infrastructure](#).

6. Where applicable, provide a breakdown of the expected sources of private funding e.g. CPO investment, loan finance, infrastructure banks

Find more information about [private funding](#).

7. Describe how your project leverages private funding or finance to benefit drivers without off-street parking

Your answer must include:

- Rationale for the predicted public: private funding ratio you anticipate will be achieved
- What this funding will be used for
- The benefits of utilising public funding for this project 0/500 words

8. Outline why the chargepoints being installed wouldn't have been installed by the private sector without the support of government funding

0/500 words

9. If possible, estimate how many chargepoints would be delivered in your local authority over the lifetime of this project without support from government funding

10. Provide an outline of the methodology used to calculate the above estimate

Find out more information about [passive infrastructure \(or passive provision\) required for EV charging](#)

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11. Do you plan to install passive infrastructure (i.e. underground cabling and electrical capacity without above ground charging equipment)?

Do you plan to install passive infrastructure (i.e. underground cabling and electrical capacity without above ground charging equipment)?

Yes No

12. If yes, how many chargepoints do you plan to provide for?

Low speed (0 - <3.7kW)

Standard (3.7kW - <8kW)

Fast (8kW - 49kW)

Rapid (50kW - 149kW)

Ultra-rapid (150kW and over)

Gullies/Pavement Channels

Other Chargepoints

13. Outline the rationale for installing passive infrastructure

0/300 words

Summary guidance on inclusion of other tech types.

E.g., Supporting technologies, such as energy generation and battery storage, may be considered for LEVI funding where there is a clear rationale, cost benefit and/or long term additionality to the project.

Find out more information about [supporting technologies for electric vehicle infrastructure](#).

14. Does your project plan include any supporting/complementary technology to reduce overall costs?

For example, energy generation and/or storage

Does your project plan include any supporting/complementary technology to reduce overall costs?

Yes No

15. If yes, select which technology types do you plan to install

If yes, select which technology types do you plan to install

Describe any technology listed as other

16. Provide an overview of the rationale and cost savings for any supportive technology you plan to install, explaining why this is essential to make the project viable

0/300 words

17. Outline how you will ensure potential suppliers have considered carbon reduction within the installed chargepoint lifecycle. This should include, but not be limited to,

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chargepoint design, manufacture, transport, installation, operation and decommissioning

Expected Commercial Arrangements

[More information](#)

1. Summarise any relevant market engagement activities that have been carried out and how this engagement has shaped your project design. This should include how engagement has tested commercial arrangement and procurement approaches to mitigate risks

0/500 words

2. What is the proposed commercial arrangement for the project?

What is the proposed commercial arrangement for the project?

Own & Operate

Public - Private Commercial Partnership (concession)

Public - Private Commercial Partnership (external operator)

Joint Venture

Land Lease

Other/none of the above

3. Please describe other

4. Provide further detail on your proposed commercial arrangement and reasoning

This should include:

- Why you have chosen this commercial arrangement
- Other options you considered and discounted, and the reasoning behind this
- How you expect this commercial arrangement to work within your project

Find out more about [commercial arrangements](#).

0/500 words

Find out more information about [concession Heads of Terms for commercial arrangements](#)

5. Outline your proposed approach to revenue / profit share and explain how this represents good value for money

0/300 words

6. Outline how the local authority/authorities will retain appropriate influence or control over tariffs throughout the duration of the contract

0/300 words

7. Explain how you have considered time of use tariffs and smart charging, and how you determined whether these are appropriate

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0/300 words

8. What is the proposed contract length for the project?

9. Explain the reasoning for this approach and outline proposed details of relief clause proposals

0/300 words

10. Explain your proposed approach to ownership of the charging assets, during and at the end of the contract?

11. Explain your proposed approach to ownership of the local connection assets, during and at the end of the contract?

12. Outline the proposed division of responsibility, control and risk for operational and maintenance costs

0/300 words

13. How do you plan to identify and dispose of any redundant assets?

Meeting Consumer Needs

One of the aims of LEVI is to ensure access to chargepoints is widely available to residents, including those who live in areas deemed commercially non-viable by the market. In the sections below, please outline how your project plans to address this

1. Describe your approach to site selection

2. Outline the proposed responsibilities the local authority/authorities and chargepoint operators have in deciding chargepoint locations, including how you will incorporate areas which are not commercially viable

More information 0/300 words

3. Describe how you will ensure the location of these chargepoints benefit residents without off-street parking

4. Outline any measures you will take to ensure local residents have access to chargepoints installed in this project. Include any measures you will take, this may include:

- How residents in the area can make permanent or temporary use of controlled parking zones
- Resident parking schemes
- Permits

Find out more about [preferential charging for residents](#).

0/200 words

5. Where known, provide a list of postcodes or areas for the proposed chargepoint locations.

0/300 words

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6. Outline estimates for how many residents without off-street parking will benefit from the project

7. Outline the methodology used

8. What type of land will the proposed chargepoints be installed on? Tick all that apply

What type of land will the proposed chargepoints be installed on? Tick all that apply

- Highway authority maintained land
- Local authority-owned land (e.g. public car parks)
- Private-owned land

9. Name all anticipated landowners

0/300 words

10. Include details of lease agreements where appropriate

0/300 words

Learn more about [climate risks and mitigations](#)

11. Outline any considerations you have made for the impact of weather and climate events, such as heavy rainfall and flooding, at proposed chargepoint locations. If locations could be impacted by these hazards, include any measures you will take to mitigate against this risk

0/300 words

Find out more information about [accessible site design](#) and meeting [consumer needs](#)

12. Does your project plan include the installation of chargepoints which conform to the requirements of Public Accessibility standard for chargepoints PAS 1899?

Does your project plan include the installation of chargepoints which conform to the requirements of Public Accessibility standard for chargepoints PAS 1899?

- Yes all
- Yes some
- No

13. What steps will you take to conform to the requirements contained in the PAS 1899 standard for accessible charging? If you are not installing PAS 1899 compliant chargepoints explain why

0/500 words

Save Changes [Back](#)

Strength of the Delivery Plan

Find out more about [repository working groups](#), [resourcing for EV infrastructure programmes](#) and [DNO engagement](#).

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1. Describe your expected project team and how this is structured

- Explain how this project team will work with governance and project boards, working groups, district authorities and contractors.0/800 words

2. Outline your project management arrangements including governance arrangements, roles and responsibilities

0/300 words

3. Optional: provide supporting documents

Add Another File

4. Outline the allocation of operational responsibility between the local authority, Chargepoint Operator (CPO), Distribution Network Operator (DNO) and other third parties.

0/300 words

5. Outline your stakeholder communication and engagement plans for this project

0/300 words

6. Optional: upload any supporting documents

7. How have you engaged DNOs during the development of your chargepoint strategy and in project planning?

Find out more about [DNO engagement](#).

0/300 words

8. Attach evidence of engagement

- Evidence of engagement can include email correspondence or a letter of support from the DNO relating to the chargepoint strategy and project planning
- Engagement should include connection cost estimations e.g through an estimation tool. Full quotes are not required at this stage

9. Provide an overview of the project assurance arrangements (independent and impartial reviews) you will put in place at different stages of the project lifespan

0/300 words

10. Upload your risks, assumptions, issues and dependencies register

This should clearly outline the top 3 risks

11. How will risk be managed throughout the project?

Describe your risk, issue and change management arrangements and plans

0/300 words

12. Provide a project timeline, including month/year of installation, highlighting any dependencies. Please upload any supporting evidence

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Add Another File

13. Outline any additional KPIs that you will be using for the project, in addition to the required KPIs as outlined below

- Number of sockets installed
- Number of chargepoints installed
- Power of chargepoints installed
- Location of chargepoints
- Month/year of anticipated installation
- LEVI funding request
- Private investment

Project Scale Up

Local authorities should consider how projects could scale if further Local EV Infrastructure funding is made available. At present it is not anticipated that further funding will be available to local authorities, however local authorities should consider how they would incorporate extra funding should this situation arise. Note, you may be required to answer further questions in this circumstance.

1. Outline how you would scale your project if more funding was made available

Explain how you would ensure value for money was maintained and what additional outcomes extra funding could deliver

0/500 words

2. If more funding was to be made available to the project, outline how you would ensure that additional chargepoints selected would benefit residents without off-street parking

0/500 words

Step 2: Criteria Compliance

Draft Tender Document Review

A key objective of the LEVI fund is to accelerate the commercialisation of, and investment in, the local infrastructure sector. A key indicator for this is that the proposed approach to procurement maximises the charging provision secured in areas of need for the subsidy available. As such, we expect local authorities to go out to open competition with their allocated LEVI funding to determine the best offer from the open market for the funding available. As set out in the [LEVI Capital Fund Conditions](#), the lead authority should provide evidence of a new competitive procurement through the tendering process.

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Where local authorities do not plan to carry out a new competitive procurement for part of their project, they must provide clear reasoning and evidence of value for money and additionality. Existing contracts will only be considered by exception and reviewed on a case-by-case basis. Any such contract will need to have been openly tendered and align with the LEVI capital fund conditions. LAs who have stated a preference to use an existing contract should already be in discussion with the LEVI Support Body about this.

1. If you have an existing contract that you wish to use as part of your LEVI plans, and you have not already supplied this to the LEVI Support Body, please upload it now

2. Where your preference is to use an existing contract for any part of your LEVI plans, provide clear reasoning and evidence value for money and additionality, and explain how the contract aligns with the LEVI Fund conditions

0/500 words

3. Explain how the procurement was openly tendered and why a new procurement with LEVI funding would not lead to a better value for money outcome in a rapidly developing market

0/500 words

4. If you do not have an existing contract in place, please upload your draft tender documents for review

Add Another File

5. Summarise your approach to procurement and evaluation, including how you have developed a competitive procurement plan

The proposed approach to procurement should maximise the charging provision secured in areas of need for the subsidy available

0/500 words

6. If you intend to use an exclusive contract (whether new or existing), justify this approach and explain how you've considered the short and long-term consequences to ensure a balance between protecting consumers and maximising private funding opportunities

Step 3: Compliance with Ongoing Commitments

Compliance with Ongoing Commitments

Confirm that the following ongoing commitments will be met

1. I agree to share the contracts with CPOs and any other project partners with the Support Body and OZEV for feedback and review

I agree to share the contracts with CPOs and any other project partners with the Support Body and OZEV for feedback and review

Yes No

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2. I agree to provide more information on any aspect of the application if requested

I agree to provide more information on any aspect of the application if requested

Yes No

3. Upon completion of the project, I agree to provide a project completion report as per the required template

Upon completion of the project, I agree to provide a project completion report as per the required template

Yes No

4. I agree to keep the Support Body updated with any changes to the staff lead and contact details for this project

I agree to keep the Support Body updated with any changes to the staff lead and contact details for this project

Yes No

5. I agree that any installations will be carried out in line with procurement responsibilities and within subsidy control rules

[Refer to Knowledge Repository](#)

I agree that any installations will be carried out in line with procurement responsibilities and within subsidy control rules

Yes No

6. I agree to complete an Equalities Impact Assessment when appropriate

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Yes No

7. I agree to provide quarterly reporting against the KPIs

I agree to provide quarterly reporting against the KPIs

Yes No