

Job Description

Role Title	Senior Programme Manager – Energy Access (maternity cover)
Job Family & Category	Project/programme management: Senior Programme Manager
Team	Business Development & International
Line Manager	Head of International
New/ Existing Role	Existing
Perm/ Fixed Term	Fixed term until 30 May 2025
Job Purpose	<p>This role will be responsible for the development and delivery of Energy Saving Trust's programmes in the energy access sector.</p> <p>Working with the Head of International and the energy access programme team, they will develop and manage relationships with key stakeholders in the public and private sectors, that are necessary for enabling the successful delivery and anticipated growth of the Energy Saving Trust's energy access programmes.</p> <p>The post holder will support the development of the three-year strategic business plan for our international work, with a focus on the energy access sector. They will lead the energy access team to deliver the plan, ensuring high-quality and timely programme delivery.</p>
Resource and Management Responsibilities	<ul style="list-style-type: none"> ▪ Budget/ Equipment Responsibilities- circa 10m ▪ People Responsibilities- 4 direct reports, team of circa 11 ▪ Contractor Responsibilities- Yes
Key responsibilities	<p>Strategy, programme design and delivery</p> <ul style="list-style-type: none"> ▪ Support the Head of International to develop the energy access strategy. Design and build innovative and distinctive programmes that respond to stakeholder needs, add value and deliver impact in the energy access sector. Deliver the three-year business plan for Energy Saving Trust's energy access work. ▪ Lead the energy access team, providing direction and support, including coaching, to bring focus and alignment on energy access priorities. Manage cross-functional teams to deliver our energy access initiatives against associated business cases / work plans and Energy Saving Trust's strategic objectives, ensuring excellence is

	<p>always delivered.</p> <ul style="list-style-type: none"> ▪ Monitor, evaluate and report on the delivery and development of the energy access programmes to inform future decision-making and strategy. <p>Relationships, partnerships and positioning</p> <ul style="list-style-type: none"> ▪ Establish, maintain and develop relationships with funders, donors and other key stakeholders at UK and international level. ▪ Build the profile of Energy Saving Trust’s energy access work and position us for future growth. ▪ Be an ambassador for Energy Saving Trust internally and externally in the international marketplace. <p>Business development</p> <p>Develop proposals to enable the growth of Energy Saving Trust’s energy access programme, in line with the strategy. Maintain a strong understanding of our offering and sector positioning by staying up to date with the latest sector developments.</p>
<p>Knowledge, skills and qualifications required</p>	<p>Essential:</p> <ul style="list-style-type: none"> ▪ Experience in a similar role. ▪ Ability to manage and inspire joint working in complex, multi-disciplinary teams, and in partnership with partner and donor organisations. ▪ Ability to build, manage, develop and influence key stakeholder, client and donor relationships. ▪ An understanding of off-grid technology and market barriers/solutions, with a focus on Sub-Saharan Africa and South Asia. ▪ Self-motivated and able to work autonomously, take initiative, analyse and solve complex problems, present and deliver workable solutions and make decisions. ▪ Excellent organisational and project management skills, ability to prioritise own workload and lead delivery of complex, high-value initiatives within exacting deadlines and coordinate a number of projects and tasks in parallel. ▪ Excellent oral, written and interpersonal communication skills ▪ Experienced of working with diverse people from different cultures, backgrounds and fields. ▪ Regular international travel will form part of this role. ▪ A willingness to learn about, engage with and support our efforts to become a more diverse, inclusive and equitable organisation.

	<p>Desirable:</p> <ul style="list-style-type: none">▪ Technical knowledge of products and enabling technologies suited to off-, weak- and mini-grid settings in the energy access sector.▪ Experience working with/for and fundraising from major international donor funds.▪ Good knowledge of international energy/climate policy, (Sustainable Development Goals, Paris Climate Agreement), regulations, delivery and funding landscape.▪ Ability to think and plan strategically and identify and realise new opportunities whilst ensuring effective risk mitigation.▪ Established network of relationships with funders/donors, programme implementers, private sector actors and academia in the energy access sector.
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