

Job Description

Role Title	Senior consultant – low carbon
Job Family & Category	Technical specialists – Senior technical specialist
Team	Insight and evaluation
Line Manager	Technical manager – low carbon
New/ Existing Role	Existing
Perm/ Fixed Term	Permanent
Resource and Management Responsibilities	<ul style="list-style-type: none"> ▪ Budget/ Equipment Responsibilities – as applicable ▪ People Responsibilities – 1-2 direct reports ▪ Contractor Responsibilities – as applicable
Job purpose	With net zero and carbon reduction efforts being high priority across both public sector organisations and private sector, this role is to enhance Energy Saving Trust’s low carbon proposition providing technical expertise both internally and externally. The role will be responsible for client work delivery, commercial activity and public sector tendering.
Key responsibilities	<p>Knowledge and expertise</p> <ul style="list-style-type: none"> • Low carbon proposition development and delivery for public and private sector clients across one or more of the following areas: low carbon heating, renewable energy generation, scenario modelling/decarbonisation pathways, deep retrofit, large-scale domestic retrofit, energy storage and demand shifting/grid flexibility. • Generate insight and thought leadership in the above areas of expertise, representing Energy Saving Trust to external audiences. • Provide support to other team members in the form of technical advice, project management, and quality assurance as and when required. Contribute to the wider team’s expertise in the area of own subject matter expertise. <p>Project delivery</p> <ul style="list-style-type: none"> • Lead project management for a range of client projects, ranging in size, topic and complexity. Manage projects from inception through to final delivery, including designing project workstreams,

managing team resources required to deliver the project, contract management and client liaison.

- Working with project management office (PMO) to ensure accurate milestone reporting and financial management.
- Developing effective internal relationships to collaborate on project delivery,

People management

- Providing effective line management, demonstrating corporate values and applying coaching to support and develop direct reports.
- Driving development of the team to ensure effective team performance and supporting the junior team members in their roles.

Business development

- Manage and write bids and proposals for low-carbon activity including developing the methodology/approach and technical content and following Energy Saving Trust processes.
- Build effective and collaborative relationships with key clients in government and the wider public and private sector, potential partners, and across Energy Saving Trust internal teams.

Personal development

- Maintain and develop excellent knowledge of emerging developments in the low carbon and sustainability sector relevant to Energy Saving Trust work including policy, technology, and programme delivery.
- A willingness to learn about and support our efforts to become a more diverse, inclusive, equitable and sustainable organisation.

Impact description

Within one month, you will:

- Meet key members of the team and wider organisation.
- Complete the corporate induction programme.
- Agree your objectives for first 6 months.
- Build rapport with team members, encouraging a positive and collaborative work environment. This involves active listening, providing support, and addressing any concerns early on.

	<p>Within three months, you will:</p> <ul style="list-style-type: none"> ▪ Make significant contributions to project progress, ensuring deadlines are met. This might involve resolving technical challenges, advising on methodologies or content material, reallocating resources, or adjusting project scope as needed. ▪ Communicate with key stakeholders, providing regular updates on project status, addressing concerns, and managing expectations effectively. ▪ Work with the technical knowledge lead, and others across the organisation, to identify how we can improve our content and knowledge in your specialist area. <p>Within six months, you will:</p> <ul style="list-style-type: none"> ▪ Be a key expert within the organisation, providing technical knowledge both internally and externally. ▪ Seek out opportunities for commercial and non-commercial work through working with the business development team.
<p>Knowledge, skills and qualifications required</p>	<p>Essential:</p> <ul style="list-style-type: none"> ▪ Knowledge and practical experience of one or more of the following: low carbon heating, renewable energy generation, deep retrofit, large-scale domestic retrofit, energy storage and demand shifting/grid flexibility. ▪ Relevant degree qualification, for example, engineering, environmental studies, maths, sciences, or equivalent qualifications, training or professional experience. ▪ Proven project management experience. ▪ Strong skills in MS Office suite, particularly MS Excel and project management software. ▪ Strong analytical and problem-solving skills. ▪ Able to contribute to the creative process in a structured and logical manner, making recommendations based on robust analysis. ▪ Organised and able to adjust to priorities and achieving results within agreed objectives and deadlines. ▪ A can-do, flexible, and collaborative mindset. ▪ Excellent interpersonal, presentation and communications skills.

Desirable:

- Understanding of R and/or other programming languages, and their use in data and statistical analysis, modelling and visualisation.
- Experience of speaking at events.
- Experience of producing publishable reports.
- A good understanding of the requirements of PAS 2030/2035.