

Plugged-in Communities Grant fund.

Terms and conditions

About your organisation.

1. Your organisation must be an established community transport organisation or operator
2. Your organisation must be based and operating in Scotland.
3. Your organisation must have operated for at least 12 months.
4. Your organisation must have a UK registered bank account.
5. Your organisation must be providing Community Transport services.

The Community Transport Association define community transport as “*flexible and accessible community-led solutions in response to unmet local transport needs, and often represents the only means of transport for many vulnerable and isolated people, often older people or people with disabilities*”.

About the funding.

6. The grant is offered on a first come, first served basis and is subject to available funding.

Energy Saving Trust reserves the right to remove or amend this offer at any time

7. Funds will provide 100% of the cost up to a cap of £75,000
8. The costs are excluding VAT (unless deemed non-reclaimable)
9. If successful applicants purchase a vehicle over the cap of £75,000 they must be able to cover all costs over the cap of £75,000.
10. Applicants must be able to demonstrate that receipt of additional funding will not breach subsidy laws. Further details on subsidy rules are included in the Application Form or on request.

About the application

11. Completion of a pre-application form does not guarantee your organisation funding
12. Completion of an application form does not guarantee your organisation funding.
13. Applications will be reviewed and accepted or rejected based on the information provided. Unsuccessful applications may be invited to apply again but submitted applications cannot be edited once submitted.

About the vehicle

14. The vehicle must be a replacement for an existing service ran by applicant.
15. The vehicle must be classed as zero-emission.
16. Only 1 vehicle can be funded per organisation.
17. Your organisation must own outright the vehicle you are looking to replace

About the grant offer

18. Applicants must commit to providing appropriate charging or powering infrastructure to support the running of the zero-emission vehicle. This can include public or shared access.
19. Applicants must be committed to providing quarterly monitoring reports to Energy Saving Trust that detail miles driven, number of journeys and customers of the funded zero-emission vehicle.
20. Applicants cannot have previously received funding through the Plugged in Communities grant fund in any previous years.
21. Applicants must ensure that any vehicle ordered is delivered and claimed by 31 March 2025.

22. Grant offers are valid until 31 March 2025. If not claimed by the deadline, the funding will be withdrawn and reallocated to another applicant

23. You must notify Energy Saving Trust of your acceptance of the grant within 14 days of the offer being made. This can be done via the email address

Pluggedinhouseholds@est.org.uk

General

24. All information you provide on the application and in any subsequent interactions with Energy Saving Trust must be correct and accurate. If you are unable to or subsequently fail to meet any of these criteria, your application will not be progressed.

25. If you are found to have breached any criteria after your grant has been paid, you will be required to repay the funding amount in full.

26. If any information provided in relation to this application is subsequently found to be untrue, inaccurate, or incomplete, this may invalidate the entire application.

27. Applicants must notify Energy Saving Trust at Pluggedinhouseholds@est.org.uk without delay if at any time after this application is submitted there is any material change to any of this information, in particular to any information that would affect eligibility for any grant under the fund. The information made available by Energy Saving Trust on its website and elsewhere in relation to the grant fund is intended to act as a guide, and accordingly Energy Saving Trust cannot and does not accept any liability for any loss or damage that you may suffer as a result of using that information.

28. Energy Saving Trust and/or the Scottish Government reserves the right, at its sole and absolute discretion and at any time, to change any of the eligibility requirements set out

in this form and/or to introduce new or additional terms and conditions on giving notice to you and/or your organisation.

29. Energy Saving Trust reserves the right to reject any application for a grant and Energy Saving Trust's decision as to whether an applicant is eligible for a grant will be final. Energy Saving Trust may seek further information to determine eligibility and you must provide this information within the specified time frame if you wish to continue with the application.
30. Failure to meet terms and conditions will result in your offer being withdrawn.

Data Protection

31. To monitor and administer the Plugged in Communities grant Fund, we need to process your data. This may include passing your data to Transport Scotland (an agency of the Scottish Government), Audit Scotland and other funding bodies who will process it solely for the purposes of administering and auditing this fund.
32. By submitting your application, you acknowledge and agree that we may make searches at fraud prevention agencies who will supply us with your data. We may also share your personal data with financial and other organisations involved in fraud prevention to protect ourselves and others from theft and fraud. If you give us false or inaccurate information and we suspect fraud, we will record this. We and other third parties may use this information if decisions are made about you or others at your address(es) on credit or credit-related services or motor, household, credit, life or any other insurance facilities. It may also be used for tracing and claims assessment.



Energy Saving Trust

Prospect House
5 Thistle Street
Edinburgh
EH2 1DF

energysavingtrust.org.uk

e. Pluggedinhouseholds@est.org.uk

33. Energy Saving Trust may contact you in the future to assess customer satisfaction, participation in case studies or carry out evaluation of the fund.

34. Energy Saving Trust's full privacy policy is available at

energysavingtrust.org.uk/privacypolicy or upon request from the data protection officer

at DataProtectionOfficer@est.org.uk