




## Role description

<p><b>About the Foundation</b></p>	<p>The Energy Saving Trust Foundation is the charitable arm of Energy Saving Trust. We share Energy Saving Trust's mission to address the climate emergency.</p> <p>We're a grant-making charity that aims to provide access, opportunities and support to young people experiencing inequality to enable them to take direct action in addressing the climate emergency</p> <p>In 2023 we launched the Youth Climate Action Fund which supports young people in the UK to take action on the climate issues that matter most to them. Since then, we have awarded 22 grants to organisations across England, Wales, Scotland and Northern Ireland- committing over £764,000 to local charities and organisations.</p> <p>We know young people care passionately about the climate emergency and want to act, but many don't feel empowered to, or they lack the access to resources and support to do so. We aim to remove those barriers by:</p> <ul style="list-style-type: none"><li>• Providing multi-year grant funding directly to local organisations that are best placed to support young people experiencing inequality to take action.</li><li>• Providing additional non-monetary support to the organisations we partner with to help them grow and thrive. We want them to be around in the future to continue their good work.</li><li>• Committing to sharing best practice, learning and evidence to advance progress in tackling the climate emergency.</li></ul>
<p><b>About the Board of Trustees</b></p>	<p>The Board is currently comprised of six trustees and led by the Chair Jim Metcalfe.</p> <p>Meet our current Board: <a href="https://energysavingtrust.org.uk/the-foundation/about-us/">https://energysavingtrust.org.uk/the-foundation/about-us/</a></p> <p>Our trustees meet four times a year, with two meetings face to face in a location in the UK (usually at/ or near one of our grantees organisations)</p> <p>Please note you do not need to have had prior experience of being a Trustee to apply. Training and support will be provided to you.</p>

<p style="text-align: center;"><b>Trustee role profile</b></p>	<p><b>Reporting to The Board Chair</b></p> <p>Trustees are the governing body of the Foundation and are responsible for providing appropriate oversight, governance and strategic leadership to the Foundation in pursuit of its charitable purposes. For more information on the role of a Trustee you might find the following links helpful:</p> <ul style="list-style-type: none"> <li>• <a href="https://charitycommission.blog.gov.uk/2023/04/26/what-is-a-trustee-and-how-to-become-one/">https://charitycommission.blog.gov.uk/2023/04/26/what-is-a-trustee-and-how-to-become-one/</a></li> <li>• <a href="https://www.gov.uk/guidance/charity-trustee-whats-involved">https://www.gov.uk/guidance/charity-trustee-whats-involved</a></li> </ul> <p><b>These are the main duties and responsibilities of an Energy Saving Trust Foundation trustee. You share these with your fellow trustees.</b></p> <p><b>Strategy and performance</b></p> <ul style="list-style-type: none"> <li>• Contributing positively to the strategic development of the Foundation providing relevant expertise and advice as needed.</li> <li>• Establishing clear objectives for the Head of Foundation to deliver on the Foundation’s agreed strategy.</li> <li>• Regularly reviewing the Foundation’s performance.</li> <li>• Holding the Head of Foundation to account on implementation of agreed strategy and plans.</li> </ul> <p><b>Governance, risk and finances</b></p> <ul style="list-style-type: none"> <li>• Ensure that the Foundation complies with its governing document, charity law, company law and any other relevant legislation or regulations.</li> <li>• To ensure that the appropriate financial measures and reporting mechanisms are in place.</li> <li>• Ensure that the Foundation has sufficiently robust systems to monitor, mitigate and report on risks within the organisation.</li> </ul> <p><b>Relationships and Communications</b></p> <ul style="list-style-type: none"> <li>• Help build and maintain close relationships between the Foundation and Energy Saving Trust.</li> <li>• Help build connections and relationships with key stakeholders to advance the work of the Foundation.</li> <li>• Help promote the work of the Foundation where possible.</li> </ul>
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	<p><b>Values and Board activities</b></p> <ul style="list-style-type: none"> <li>• Uphold the <a href="#">values</a> of the Foundation ensuring they are reflected in all discussions and decisions and promoted across the Foundation’s work.</li> <li>• Participate fully in the work of the Board including any induction and training identified.</li> <li>• Undergo an individual and Board performance appraisal and attend any additional training highlighted as a result of the process.</li> <li>• Safeguard the good name and reputation of the Foundation.</li> </ul>
<p><b>Person Specification</b></p>	<p>We are looking for someone who has:</p> <ul style="list-style-type: none"> <li>• An understanding of what the Foundation is seeking to achieve.</li> <li>• Good knowledge and understanding of the charity sector and issues relevant to the Foundations work.</li> <li>• A commitment to enabling young people to take action on the climate emergency.</li> <li>• Marketing experience – this can be either in brand and design, marketing and communications, or PR and media relations.</li> </ul> <p>The Foundation is <a href="#">committed</a> to equity, diversity and inclusion in all that we do. We have identified the need to improve diversity and representation on our Board, and we strongly encourage applicants from a wide range of backgrounds and with different identities and experiences to apply for this role. We encourage applications from people from minority ethnic groups, disabled people, and people from working class, or lower socio-economic backgrounds.</p> <p>Energy Saving Trust is a <a href="#">Disability Confident Committed employer</a>. As part of this, we ringfence a minimum number of interview slots for disabled applicants who meet the minimum criteria for a role.</p> 



<p><b>Terms of appointment</b></p>	<p>The trustee will be appointed to serve for a period of one term (three years), after which, they will be eligible to be reappointed for two further terms (a maximum of nine years in total).</p> <p>The role of trustee is voluntary and therefore unpaid. However, any expenses incurred during the course of duties will be reimbursed by the Foundation. For example, travel to and from meetings, overnight stays etc. will be paid for by the Foundation.</p> <p>Trustees can be based anywhere across the UK, but travel to two in person meetings will be required. The location of these meetings is agreed by the Board.</p> <p>The role requires around ½ a day a month, which includes quarterly Board meetings of which two are online (normally 3 hours maximum) and two full day in person sessions per year.</p>
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